

REGISTER DETAILS

Personal Data Act (523/1999) 10 §

Date: 6 February 2017

1. Registrar	Name Marimekko Corporation
	Contact information Puusepänkatu 4, 00880 Helsinki (09) 758 71
2. Person in charge of register issues and/or contact person	Name Hanni Holmström-Kuokkala
	Contact information (address, telephone, e-mail...) Puusepänkatu 4, 00880 Helsinki tel. +358 09 758 71
3. Name of register	Marimekko job applicant database
4. Use of personal details (purpose of register)	<ul style="list-style-type: none">- Receive job applications. The application may be for a specific job or a so-called open application that may be either internal (employees changing jobs within the Marimekko Corporation) or external.- Store the application data provided by the applicant in the applicant register for a period specified by the applicant (6 or 12 months) or until the end of the selection process (application for a specific job)
5. Information content of register	Information on persons who have applied for a job at Marimekko Corporation <ul style="list-style-type: none">- personal data: name, contact information, date of birth to differentiate between persons with the same name- covering letter text and additional information- information on education and work experience- information describing experience and know-how- wishes concerning the future job
6. Regular sources of information	The applicants enter the information themselves into the database using software designed for this purpose
7. Regular handovers of information and transfers of information outside the EU and the European Economic Area	No regular handovers

8. Registrar protection principles

A. Hard copy

The users of the database take care of the printed application forms according to the instructions given. It is forbidden to release the information outside of Marimekko Corporation.

B. Data saved of computers

Processing the applications requires the right to use the system and registration into the system (user ID and password). The right to use the system has been granted to the specific employees of Marimekko Corporation. Communications between the browser and the server has been encrypted using SSL encryption.